



**AUTHORIZATION TO OPEN MAIL**

I, \_\_\_\_\_, **do hereby authorize** Chimes to act as my agent and on my behalf in opening and processing the following categories of mail:

- 1. Bills and bank statements
- 2. Third-party payments and related forms and information
- 3. Notices of appointments and meetings
- 4. Notifications of benefits

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Person Served

\_\_\_\_\_  
Witness Signature/Position

\*\*\*\*\*

I, \_\_\_\_\_, **do not authorize** Chimes to act as my agent and on my behalf in opening and processing the following categories of mail:

- 5. Bills and bank statements
- 6. Third-party payments and related forms and information
- 7. Notices of appointments and meetings
- 8. Notifications of benefits

And, I accept the potential liability associated with my refusal to authorize Chimes to act as my agent in this manner.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Person Served

\_\_\_\_\_  
Witness Signature/Position