



TO: Discharge Planner

FROM: Denise Schuffman, R.N.
President/Chief Executive Officer
Dimensional Health Care Associates, Inc. (DHCA)

Name of Patient: _____

Date of Admission: _____

Date of this Notice: _____

Name of Agency: _____

The aforementioned patient resides in a community based Alternate Living Unit (ALU) which operates pursuant to the Code of Maryland Regulations, Title 10, Subtitle 22 (COMAR 10.22). The above referenced "Agency" contracts from DHCA their Delegated Nursing Services for the above patient pursuant to COMAR 10.27.11. This patient resides in a setting in which unlicensed, support staff provides the services the person requires. This unlicensed person does not provide any services that would be performed by a licensed (nurse) person.

COMAR 10.27.11.03.F articulates that a "nurse shall assume the role of case manager in delegating nursing tasks" and the following criteria is met: 1) The client's health status care needs are chronic, stable, uncomplicated, routine, and predictable; 2) The environment is conducive to the delegation of nursing task; and 3) The client is unable to perform his or her own care.

Since our agency has the responsibility under COMAR 10.27.11, it is essential that the discharge planner work closely with this patient's Nurse Case Manager at DHCA. This will ensure that when the patient is ready for discharge, a smooth and appropriate discharge back to the community based residence is possible.

It should be noted that the following information will be necessary for this patient to return back to his community based residence:

- A discharge summary
- Copies of all test results, consultations, and any other documentation that would assist DHCA to provide the aftercare services this patient might/will require
- An appropriately licensed person (physician, physician's assistant, nurse practitioner) must complete the "Physician's Medication Order Form" as required by the Developmental Disabilities Administration, Maryland Department of Health and Mental Hygiene (COMAR 20.22)

Additionally, it should be noted that the "Agency" cannot accept any people who require skilled nursing care, to include, but not limited to: IV's, IM injections, ventilators, respirators, wound vacs, Trachs, etc.

The attending M.D. or hospital staff **must** call Dr. Aaron Goldberg at **410-358-4943 BEFORE** a person is discharged from the hospital.

DHCA’s Nurse Case Managers are available 24 hours a day, 7 days a week by calling (410) 654-1010. Please feel free to contact us at any time and we will provide any and all assistance that we can. I have provided below, the name and telephone numbers of appropriate State of Maryland officials to contact, should you have any questions you might want answered regarding the regulations, laws or policies contained and referenced herein.

<u>REGULATION</u>	<u>CONTACT PERSON</u>	<u>TELEPHONE</u>
COMAR 20.27.11 (Nursing Delegation)	A’lise Williams, R.N., MS Nurse Practice Consultant MD Board of Nursing	(410) 585-1900
COMAR 10.22 (Developmental Disabilities)	Karen Boreland, R.N. Nurse Liaison – Eastern Shore Region Developmental Disabilities Administration (Caroline, Cecil, Dorchester, Kent, Queen Anne’s, Somerset, Talbot, Wicomico, Worcester Counties)	(410) 334-6931
COMAR 10.22 (Developmental Disabilities)	Nurse Liaison – Western Region Developmental Disabilities Administration (Allegany, Carroll, Frederick, Garrett, Washington Counties)	(240) 313-3872
COMAR 10.22 (Developmental Disabilities)	Debbie Goldberg, R.N. Nurse Liaison – Southern Region Developmental Disabilities Administration (Calvert, Charles, Montgomery, Prince George’s, St. Mary’s Counties)	(301) 632-5109
COMAR 10.22 (Developmental Disabilities)	Marie Adams, R.N. Nurse Liaison – Central Region Developmental Disabilities Administration (Baltimore City, Anne Arundel, Harford, Baltimore and Howard Counties)	(410) 234-8207

Once again, please feel free to contact me at any time should you have any questions, concerns or if I can be of any assistance.

For: Dimensional Health Care Associates, Inc.
By: Denise Schuffman, R.N.

Dimensional Health Care Associates, Inc. Phone: 410- 654-1010 Fax: 410-654-1049