



## On Call/Unannounced Site Visit Documentation

<b>Group Home:</b>	<b>Reviewer:</b>
<b>Date of Visit:</b>	<b>Time of Arrival:</b>

**Staff on Shift**

**Individuals Present**

**What was staff doing upon arrival?**

**What were individuals doing upon arrival?**

**Was the house clean? If no, please describe:**

**Are there any medical concerns? If so, please describe:**

**Are activities scheduled for the shift? If so, have they been completed? If not, why not:**

**Are today's menu items available and ready to be cooked (i.e. food thawed for lunch/dinner)? If not, please explain:**

**Summary of visit:**

Signature of Reviewer: \_\_\_\_\_

Date: \_\_\_\_\_